

Albany Convention and Visitors Bureau, Inc.

Board of Directors

November 21, 2019

3:00 p.m.

112 N. Front Street, Albany GA 31701

Member Attendance

Name	Term Ends	5/8/18	5/31/18	6.14.18	7.19.18	9.20.18	11.8.18	1.17.19	3.28.19	5.16.19	7.18.19	9.19.19	11.21.19	
Morgan Burnette	6/30/20	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Linda Davis	6/30/22	Y	E	E	E	Y	Y	Y	Y	E	Y	Y	Y	
Jackie Nicholson	6/30/21												Y	
Tommy Gregors	6/30/21	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Jim Hendricks	6/30/20	Y	Y	Y	Y	E	Y	Y	Y	Y	Y	Y	Y	
Joel Holmes	6/30/21	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Jaye Lomax	6/30/20	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Josh Small	6/30/22										Y	Y	Y	
Mike McCoy	n/a						Y	E	E	A	A	A	A	
Sharon Subadan	n/a	Y	Y	Y	Y	Y	Y	E	E	Y	Y	E	Y	
Tammy McCrary							Y	Y	E	Y	Y	Y	Y	
Rashelle Beasley	Staff	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	

Per the bylaws, "If any member of the Board, other than the City Manager or County Administrator, misses two (2) consecutive meetings of the Board, or a total of three (3) meetings of the Board during any fiscal year, he/she is automatically removed from the Board. Such removal will be part of the Board's minutes."

Item	Discussion	Action	Results/Follow-up
Meeting 3:01pm			
Approval of Minutes	Tommy asked for motion to approve the minutes.	Morgan moved to approve the minutes as submitted; Jaye second. Motion carried unanimously	
Financials	Rashelle reviewed the financials reports.		
501c6 Application Process	Received letter from IRS requesting more information and it was sent		

Wayfinding Signage	Rashelle moving forward with the progress, passed around design ideas		Rashelle is continuing to work with SkyDesign
Tourism Research Study	Updated board on the progress, visitors intercept surveys were done this past weekend and were successful with over 150		Hotels and Attractions still need to fill out their survey.
New Business			
Board Officers	Nominations for Chair Nominations for Vice Chair	Jaye motioned to nominate Tommy Gregors as Chair, Linda Davis 2 nd the motion, Jim Hendricks and Sharon Subadan opposed due to conflict of interest with wife as employee. Motion passed by majority of the board. Sharon Subadan nominated Joel Holmes for Vice Chair, 2 nd by Linda Davis. Motion passed unanimously.	
Annual Audit	Rashelle provided everyone with the commitment letter from Bill McDaniel and the process has started.		
Policies and Procedures	Rashelle provided a list of policies and procedures which would be recommended by the auditor.		Board instructed Rashelle to bring back recommendations to the next meeting.
Board Report	Tommy Gregors requested a resolution from the CVB for support of the legislation being presented in the next session regarding Chehaw Authority	Joel Holmes Motioned for the resolution to be written 2 nd by Tammy, Tommy abstained. Motion passed by majority of the board	Rashelle will write the resolution on behalf of the CVB.
Executive Directors Report	December we will be hosting a hospitality committee meeting, updated board on new campaign #TurtleTag to increase visitation to the attractions		
Future Agenda Items	Policies and Procedures		

Adjournment	Meeting adjourned 3:37pm Next meeting January 16, 2020 at 3:00PM		
-------------	---	--	--

Respectfully submitted by: _____

Date: _____