

**Albany Convention and Visitors Bureau, Inc.**  
**Board of Directors**  
September 20, 2018  
3:00 p.m.  
112 N. Front Street, Albany GA 31701

Member Attendance

Name	Term Ends	5/8/18	5/31/18	6.14.18	7.19.18	9.20.18	11.8.18							
Morgan Burnette	6/30/20	Y	Y	Y	Y	Y	Y							
Linda Davis	6/30/19	Y	E	E	E	Y	Y							
Sheri Gordon	6/30/21	Y	Y	Y	E	Y	Y							
Tommy Gregors	6/30/21	Y	Y	Y	Y	Y	Y							
Jim Hendricks	6/30/20	Y	Y	Y	Y	E	Y							
Joel Holmes	6/30/21	Y	Y	Y	Y	Y	Y							
Jaye Lomax	6/30/20	Y	Y	Y	Y	Y	Y							
Billy Mann	6/30/19	Y	E	E	Y	Y	Y							
Bobby McKinney	6/30/19	Y	Y	Y	E	E	R							
Mike McCoy	n/a						Y							
Sharon Subadan	n/a	Y	Y	Y	Y	Y	Y							
Tammy McCrary							Y							
Rashelle Beasley	Staff	Y	Y	Y	Y	Y	Y							
Mary Ligon	Contractor	y	Y	Y	-	-	-							

*Per the bylaws, "If any member of the Board, other than the City Manager or County Administrator, misses two (2) consecutive meetings of the Board, or a total of three (3) meetings of the Board during any fiscal year, he/she is automatically removed from the Board. Such removal will be part of the Board's minutes."*

Item	Discussion	Action	Results/Followup
Meeting began at 10:23			
Approval of Minutes	Sheri asked for motion to approve the minutes.	Sharon moved to approve the minutes as submitted; Morgan second. Motion carried unanimously	

Financials	Rashelle went over the budget with the board.	Linda moved to approve the financials as submitted; Tammy second. Motion carried unanimously	New format was put in place as asked by the board.
501c6 Application Process	Everything has been submitted		Rashelle will follow up with Mauldin and Jenkins to keep the process moving.
Draft operating Policies and Procedures/Employ ee Manual outline	Final draft presented to the board	Tammy moved to approve as submitted; Joel second. Motion carried unanimously	.
Wayfinding Signage	Rashelle presented Sky Design proposal to the board.	Tammy moved to approve moving forward with the proposal. Joel second. Motion carried.	Rashelle will follow up on proposal for more definition on the out of pocket expenses.
New Chairman	Bobby McKinney has moved to Tennessee, resigned from the board. The board needs to elect a new Chairman. Nominations opened with Sherie being the sole nomination. Resulting in the Vice Chair position needing to be filled.	Jaye moved for Sherie to be appointed the new Chairman, second by Sharon. Full vote was taken, and motion carried.	
New Vice Chair	The sole nomination was Tommy Gregors.	Jay moved for Tommy to be appointed the new Vice Chair seconded by Sharon. Motioned carried.	
Directors Report	Rashelle reported on upcoming RFP opportunities, discussed the challenges with getting housing for the lineman, upcoming Marathon		
Future Agenda Items			
	Communication plan and strategy for emergency preparedness with hoteliers  Review the Game Changers report as it relates to Tourism		

	Opportunities for hosting an ASU Classic Athletic Event		
	Promotion of Paul Eames		
Adjournment	Next meeting January 17, 2019 at 3:00PM		

Respectfully submitted by: \_\_\_\_\_

Date: \_\_\_\_\_