

**Albany Convention and Visitors Bureau, Inc.**

**Board of Directors**

March 28, 2019

3:00 p.m.

112 N. Front Street, Albany GA 31701

**Member Attendance**

Name	Term Ends	5/8/18	5/31/18	6.14.18	7.19.18	9.20.18	11.8.18	1.17.19	3.28.19					
Morgan Burnette	6/30/20	Y	Y	Y	Y	Y	Y	Y	Y					
Linda Davis	6/30/19	Y	E	E	E	Y	Y	Y	Y					
Sheri Gordon	6/30/21	Y	Y	Y	E	Y	Y	Y	Y					
Tommy Gregors	6/30/21	Y	Y	Y	Y	Y	Y	Y	Y					
Jim Hendricks	6/30/20	Y	Y	Y	Y	E	Y	Y	Y					
Joel Holmes	6/30/21	Y	Y	Y	Y	Y	Y	Y	Y					
Jaye Lomax	6/30/20	Y	Y	Y	Y	Y	Y	Y	Y					
Bobby McKinney	6/30/19	Y	Y	Y	E	E	R	-	-					
Mike McCoy	n/a						Y	E	E					
Sharon Subadan	n/a	Y	Y	Y	Y	Y	Y	E	E					
Tammy McCrary							Y	Y	E					
Rashelle Beasley	Staff	Y	Y	Y	Y	Y	Y	Y	Y					
Mary Ligon	Contractor	y	Y	Y	-	-	-	-	-					

*Per the bylaws, "If any member of the Board, other than the City Manager or County Administrator, misses two (2) consecutive meetings of the Board, or a total of three (3) meetings of the Board during any fiscal year, he/she is automatically removed from the Board. Such removal will be part of the Board's minutes."*

<b>Item</b>	<b>Discussion</b>	<b>Action</b>	<b>Results/Follow-up</b>
Meeting 3:11pm			
Approval of Minutes	Sheri asked for motion to approve the minutes.	Morgan moved to approve the minutes as submitted; Jim second. Motion carried unanimously	
Financials	Rashelle went over the financials	No vote need	Rashelle ask Lovick to resend the financials with the budget to actuals to date, also talk to Bill McDaniel to furnish documents needed ahead of the audit.
501c6 Application Process	Everything has been submitted		Rashelle will follow up with Mauldin and Jenkins to keep the process moving.

Wayfinding Signage	SkyDesign completed the wayfinding signage study, met with stakeholders to review the study, finished the budgetary allowances, Rashelle furnished recommendation to the City manager		Design process, adopt design guideline, secure funding. Joel will research GRP a grant.
Board Member	Josh Small came as a recommendation for the Mayors position. Tammy McCrary is set to roll off need to reach out to the Chamber to see if she will continue for next year, Linda Davis is eligible for another term.		Rashelle will meet with the Mayor on the recommendation of Josh Small, reach out to the Chamber for confirmation on Tammy, Linda Davis mentioned she will be out of town on business during the May meeting.
<b>New Business</b>			
Tourism Research Study	Rashelle reviewed the Gray Research proposal	Tommy motioned to accept the proposal, start now to use excess budget revenue from 2019, Jim seconded motion. Motion carries unanimously	Rashelle will move forward with contract
Strategic Priorities	Sheri requested Strategic Priorities be brought back for the meetings to develop timeline.		Rashelle will print priorities for next meeting.
Board attendance	Need to formally excuse board members from missed meetings, recommendation from the board to remove Billy Mann from the Board and roster.	Tommy motioned to remove Billy Mann from the roster, Jim seconded. Motion carried unanimously.	
Directors Report	Rashelle reported on the sponsored events Marathon and Robotics, upcoming tradeshow and events. Update on YoungGame Changers progress in other communities.		
Future Agenda Items	Jaye would like the board to be invited to future hospitality meetings		Rashelle will check with Candice on who is invited and including the board on the meeting invite
Adjournment	Meeting adjourned 4:15. Next meeting May 16, 2019 at 3:00PM		

Respectfully submitted by: \_\_\_\_\_

Date: \_\_\_\_\_